



## Education Director Application Requirements

Below is a list of the information required to complete the online application for ISSMA Education Director. Please be sure that you have this information available when starting your application.

- 1) Personal Contact Information
- 2) Current Occupation Information
- 3) Education History
- 4) Teaching Experience
- 5) Other Relevant Employment or Experience
- 6) Previous Experience with ISSMA
- 7) Personal Background History
  - a. Have you ever been convicted of a violation of law other than a minor traffic violation?
  - b. Have you ever been terminated or discharged, or resigned at the request of your employer from any job related to K-12 education?
  - c. In connection with your professional responsibilities, have you ever been the subject of a complaint or been disciplined by a court or a licensing board?
  - d. Are you currently under investigation, by any regulatory body, for any alleged misconduct or other alleged grounds for discipline?
- 8) Short Narrative Questions
  - a. What do you believe to be the greatest challenges facing music education in Indiana today?
  - b. In what ways can ISSMA support music teachers in facing those challenges?
  - c. What do you believe makes you uniquely qualified for the position?
- 9) Three Personal References
  - a. Contact Information including phone numbers and email addresses.
- 10) Resume and Recommendation Letter Upload
  - a. You will have the opportunity to upload a resume and up to three letters of recommendation in PDF format.